



# TUNBRIDGE WELLS HOCKEY CLUB

Founded 1898



## **Roles & Responsibilities – Coaches/Leaders & Volunteers**

All coaches, volunteers and leaders must abide by the appropriate code of conduct and sign the declaration on the membership form as an indication of their agreement with the clauses in the Code of Conduct.

All Coaching activities are managed by the the Director of Coaching and the Junior Co-Ordinator. the Director of Coaching is responsible for ensuring that all contributing personnel are qualified to do the job required of them.

All Leaders of the club must ensure that they behave in an ethical manner at all times and should always act in the best interest of the Club and its members. All coaches, volunteers and leaders should familiarise themselves with the club's Child Protection policies and procedures. Copies of these documents are available on the club website.

The coaching structure is indicated on the club structure document

The Director of Hockey and the Junior Co-Ordinator manages all activities undertaken by the Junior coaches, leaders and volunteers.

The amount of training, playing and general hockey activity is to be monitored by the Director of Coaching to ensure adherence to the England Hockey Guidelines set forth in the Single System for Hockey.

All Captains are provided with an information pack at the start of the season containing all of the relevant accident report forms, contact information for members in their team, codes of conduct, policies and match fee/subscription details. It is the Captains responsibility to make sure they have the latest information for this pack, available off the website.

By signing the Declaration of the membership form, you agree to abide by the terms of this policy and the relevant Codes of Conduct.